

**Hawaii State Foundation on Culture and the Arts
National Endowment for the Arts
American Recovery and Reinvestment Act of 2009**

Grants to Organizations

The Hawaii State Foundation on Culture and the Arts (HSFCA) is pleased to announce the availability of American Recovery and Reinvestment Act of 2009 (ARRA) stimulus funds from the National Endowment for the Arts (NEA). **Funds are specifically for projects that focus on the preservation of jobs in the arts.**

Special one-time grants to organizations must be used for:

Salary support, full or partial, for one or more positions to eligible nonprofit organizations that are critical to an organization's artistic mission and that are in jeopardy or have been eliminated as a result of the current economic climate.

Or

Fees for previously engaged artists and/or contractual personnel to maintain or expand the period during which such persons would be engaged.

The HSFCA is making \$250,000 in stimulus funds available in the State's 2010 fiscal year that begins July 1, 2009 and ends June 30, 2010. Awards may begin no earlier than July 1, 2009 and must be used by June 30, 2010. Only organizations currently eligible for an HSFCA Biennium Grant may apply.

Grant Program Description

The ARRA recognizes that the nonprofit arts industry is an important sector of the economy. In accordance with this act, the NEA has received funds to help preserve jobs in the nonprofit sector that are threatened by declines in philanthropic and other support during the current economic downturn. As a partner of the NEA, the HSFCA is implementing a program in the spirit of the ARRA and the current HSFCA strategic plan, FY2009-2013. (www.hawaii.gov/sfca)

During the current fiscal year, the HSFCA received a 14% cut to its General Fund appropriation and notification that beginning FY 2010, the General Fund appropriation to its Biennium Grants Program would be further restricted by \$300,943. We have determined that the Biennium Grants Program supports at least 3,000 positions in communities statewide. We, therefore, are committed to ensuring the stability of the arts and cultural workforce by giving first priority of the ARRA fund distribution to organizations currently eligible for HSFCA funds for the Biennium Grants Program.

Only organizations with current documentation on file at the HSFCA may apply to the HSFCA for grants of up to \$25,000.

IMPORTANT – Only one grant from ARRA funds will be awarded per organization. As direct funding from the NEA and the Western States Arts Federation (WESTAF) is available to qualifying organizations, the organization will need to decide from which funding source it will accept a grant.

Eligibility

Eligibility is determined by existing documentation on file with the HSFCA that includes:

- Proof of the organization's not-for-profit status, designated as exempt from federal income tax by the Internal Revenue Service (IRS);
- At least one year's experience in arts programming
- The organization's bylaws or policy statements that must include:
 - A description of the manner in which business is conducted
 - A statement verifying that nepotism is prohibited
 - Procedures for addressing potential conflict-of-interest situations

In addition, qualifying organizations must have met all of HSFCA's reporting requirements in a timely manner within the last five years.

ARRA funds through the HSFCA may not be used to support any positions for the following:

- CIP projects
- Compensation prior to July 1, 2009
- Producing fellowships, scholarships, theses or dissertations
- Fund raising
- Grants management
- Creation of visual works of art
- Equipment purchase or rental
- Perquisites
- Foreign travel
- Subgranting or regranting
- Payment of insurance or interest payments
- Utilities cost
- Unitemized miscellaneous
- Auditing
- Maintenance

Application Submittal

Organizations applying to the HSFCA are required to submit their application electronically through Ko'o Hana No'eau (Culture Grants Online), which is a system of the Western States Arts Federation (WESTAF). The application is accessible at <http://hawaii.cgweb.org>.

- Each organization is limited to one application.

- Application requests must not overlap with requests submitted to the HSFCA for funding in the 2009-2011 fiscal biennium.
- Applications must be received not later than 4:30 pm (HST) on May 29, 2009. The online system will not accept incomplete applications or applications submitted after the deadline.

Application Review

Applicants are encouraged to review the HSFCA strategic plan priorities on the agency's website at www.hawaii.gov/sfca. The following criteria was provided by the NEA and will be considered during the review of applications:

The artistic excellence and artistic merit of the project, which includes the:

- Quality of the organization.
- Potential of the project to have significant and immediate impact on the arts work force.
- Significance of the project and position(s) to the mission and core work of the organization.
- Likelihood that the project will achieve the identified outcome(s) and the feasibility of the proposed performance measurements.
- Ability to carry out the project including the appropriateness of the budget, the quality and clarity of the project goals and design, the resources involved, and the qualifications of the project's personnel.
- Potential to reach a broad geographic range of constituents.
- Potential to reach organizations that serve underserved populations such as those whose opportunities to experience the arts, are limited by geography, ethnicity, economics, or disability.

All applications will be reviewed in May 2009 by a peer panel. Panel recommendations are forwarded the HSFCA Commission for approval. Pending the availability of funding, it is anticipated that all applicants will be notified of award status in July 2009.

Matching Requirement

All grants using ARRA funds are non-matching (i.e., do not need to be matched).

Crediting Requirement

Grantees must clearly acknowledge support from the Hawaii State Foundation on Culture and the Arts and the National Endowment for the Arts in programs and related promotional material including websites. The HSFCA and NEA may forward specific language to awardees to use.

Administrative Requirements

Grantees will be required to report to the HSFCA on the use of ARRA funds on a quarterly basis. Prompt reporting is required. Delinquent reports will result in the possible revoking of grant funds.

In addition, grantees must obtain a DUNS number (www.dnb.com) and register with the Central Contractor Registry (CCR, www.ccr.gov). The HSFCA will work with organizations on these requirements after the awards have been determined.